

Jacquelyn Sarowitz

JS

Phone: 815-295-7082 • E-Mail: j_rae03@me.com

Encourage creativity through student learning

Qualified to lead a technology friendly classroom

Collaborator, using resources and strategies among peers

Flexible, hard-working, positive personality to lead students in their development

Education

Grand Canyon University

Masters of Education in Elementary Education

Phoenix, AZ

2017-2020

Illinois State University

Bachelor of Science in **Dance Performance**

Independent Study in **Special Effects Makeup**

Normal, IL

2012-2016

Experience

Instructional Assistant | **Paramount Community Heights**

Indianapolis, IN

Aug.-Dec. 2019

- Assisted staff with students to meet instructional goals and objectives
- Assisted students with reading, language arts, math, and other skills
- Worked with small groups to reinforce basic learning and skills
- Investigated strategies to reach students of multiple levels according to individual needs
- Collaborated with teacher to prepare and implement strategies to reinforce curriculum

Resource Instructional Assistant | **Paramount Community Heights**

Indianapolis, IN

Nov. 2018-June 2019

- Entrusted to adapt and react to behaviors and over escalation
- Reinforced differentiated instruction according to ability and skill
- Followed and enforced safety rules, regulations and IEP guidelines

Paraprofessional | **Manteno Elementary School**

Manteno, IL

Nov. 2017-June 2018

- One-on-one with student in self-contained and gen. ed classroom
- Developed effective collaboration with teacher/parents
- Entrusted to adapt and react to behaviors and over escalation
- Reinforced differentiated instruction according to ability and skill

IT Technician | **Bradley Elementary School District**

Bradley, IL

Summer 2015

- Experience with software and updates in Microsoft Office, Apple, Google
- Ability to work under pressure in keeping computer updates on schedule
- Maintained cleanliness/organization in the classrooms with all technology
- Assisted in upkeep of electronic equipment to maintain productivity

Data Entry | **Kankakee County Clerk Office**

Kankakee, IL

Winter 2014

- Organized files with creative thinking and structure
- Developed attention to detail analyzing data
- Self-motivated to work independently and efficiently

Leadership and Involvement

Dance Captain | **Booth Tarkington Civic Theatre**

Carmel, IN

- Performed, promoted and tracked character formations and transitions
- Managed actor conflicts/catch up's, cleaning rehearsals
- Organized stretching, review sessions
- Collaborated with production and design staff

Member & Choreographer | **Dance Association**

Illinois State University

- Performed/choreographed for student choreographed concerts
- Participated and promoted fundraising for the organization funds
- Assisted in upkeep and organization of studio

Rehearsal Assistant | **Illinois State Dance Theatre**

Illinois State University

- Assists director/choreographer with artistic/administrative duties
- Responsible for notation of staging/choreography of work
- Organize an online resource with rehearsal notes/video material
- Manage rehearsal schedule and dancer conflicts

Company Member | **Illinois State Dance Theatre**

Illinois State University

- Commitment to rigorous rehearsals, up to three times a week
- Trained in/performed dance styles such as ballet, modern and jazz
- Attended rehearsals as a performing dancer and/or understudy

Skills

- Substitute Teaching License (SUB)
- Paraprofessional Educator Endorsement (ELS-PARA)
- Experience in theatre lighting and costume design
- Advanced proficiency with Microsoft Office (Word, Excel, PowerPoint)